



<https://jobsareahub.com/job/office-boy-jobs-in-france-siemens-careers/>

Office Boy

Job Location

France

Remote work from: GE; USA; AU; NZ; DK; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; QA; MA; SA; MX; AE; CA; GT; DO

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Base Salary

USD 1,560 - USD 4,900

Qualifications

Hiring organization

Siemens

Date posted

February 10, 2025

Valid through

31.08.2025

APPLY NOW

No formal education is required.

Employment Type

Full-time

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Description

Office Boy Jobs – Siemens Careers

Are you looking for **Office Boy jobs** with **free visa sponsorship**? **Siemens**, a leading global company, is hiring **Office Boys** for administrative support roles. If you're searching for **visa sponsorship jobs**, **office support jobs hiring near me**, or **entry-level office jobs**, this is a great opportunity for you.

Siemens Office Boy Jobs

Company: Siemens

Position: Office Boy

Location: Multiple Locations

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Siemens Careers – Apply Online

Details	Information
Selection Process	Online Application, Interview
Qualification	No formal education required
Skills	Cleaning, organizing, assisting office staff
Eligibility Criteria	Minimum Age: 18 years
Salary	Competitive salary with benefits
Experience	Freshers & experienced candidates can apply
Apply Method	Online Application
Application Medium	Official Siemens Careers Website
Last Date to Apply	As soon as possible
Working Hours	9:00 AM – 6:00 PM

Job Description

Siemens is hiring **Office Boys** for administrative and cleaning tasks in corporate offices. If you are looking for **visa sponsorship jobs**, **entry-level office work**, or **admin assistant jobs**, this is a great opportunity.

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Responsibilities

- Maintain cleanliness of office premises.
- Assist staff with office tasks like printing and filing.
- Serve tea, coffee, and refreshments to employees and guests.
- Manage office supplies and stationery.
- Handle minor administrative tasks as needed.

Skills

- Basic communication and organizational skills.
- Ability to maintain office cleanliness and hygiene.
- Hardworking and responsible attitude.
- Ability to follow instructions and work efficiently.

Qualifications

- No formal education required.
- Must be punctual and reliable.

Experience

- No prior experience required; training will be provided.
- Previous experience in office support is a plus.

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Apply now for Office Boy jobs with Siemens Careers. Whether you're looking for **visa sponsorship jobs, entry-level office support roles, or administrative assistant jobs**, this is a great chance. Submit your application today!
Important Links Find the Link in [Apply Now](#)

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